



INCOMING STUDENT TEACHERS

Undergraduate Program
1st Semester AY 2026-27

Who are qualified to apply for student teaching?

Under EDUC'S policy, only those whose remaining academic load/courses are:

EDUC 180 STUDENT TEACHING	(8 units)
EDUC 181 SENIOR SEMINAR	(2 units)

Consult with your program adviser for an assessment of your current academic status. Applicants:

1. must have completed all academic requirements
 - this includes the 6 units of Philippine Studies requirement (GE)
2. must be in good standing (no deficiencies)
 - no grade of INC, DROP, 4 or 5 in all required courses
 - in the event of a grade of either INC, DRP, 4, or 5 in any required course, the **student must have settled this prior to practicum**
3. must not be on MRR status
 - in cases where the student is on MRR status, s/he must have an approved extension
 - as needed, the student must have accomplished necessary substitution forms



Documents for Submission

1. Application Form <https://bit.ly/STapplicationform>
2. Course Checklist (as assessed by College's Student Records Evaluator and Program Adviser)

- SN 2012-2021: <https://our.upd.edu.ph/curriculum.html>.
- SN 2011 or below : ask your program adviser
- email duly accomplished course checklist to your program adviser for checking
- submit other pertinent requirements regarding substitution of required courses, OTR (for transferees) / TCG from the former home unit (if the type of admission from EDUC is categorized as T1 or S2), and other certifications
- program adviser examines the course checklist and other documents. S/he sends the course checklist and documents (with signature and a short message certifying that s/he has checked the entries) to the College Student Records Evaluator, Mr. Jonathan Terante at educadmissions.updiliman@up.edu.ph
SUBJECT: ST Curriculum Checklist Evaluation
- student records evaluator verifies all information written in the course checklist. He affixes his e-signature on the document and sends the document back to the student. Processing time for requests of this nature take a maximum of five working days so make sure to email the SRE as soon as possible.

3. Official True Copy of Grades <https://bit.ly/TCGrequest>
4. Other Pertinent requirements (if any: MRR Approval, certificate of completion for INC, letter of appeal)
5. Medical Certificate issued by the University Health Service

ON LABELING & SUBMITTING DOCUMENTS

- label each file as Last Name, First Name_Document Name (e.g. Cruz, John_Course Checklist)
- submit ALL properly labelled documents through this link <https://forms.gle/Y19g6NdxBDepsTV9>

Deadline: July 24, 2026 (Friday), 5:00 pm

NOTE: If you are not anymore covered by the free tuition law, please secure an accident/medical insurance coverage as this is a requirement of the Office of Field Activities.



Announcement of the Student Teaching Committee's decision on the applications will be emailed to the applicants before registration for the 1st semester.