

## **JOURNAL INFORMATION AND POLICIES**

The Philippine Journal of Educational Studies (PJES) is published by the University of the Philippines (UP), College of Education. It is a double-blind, peer-reviewed journal interested in providing relevant and novel insights on education systems, learners, teachers, and related disciplines to an international audience. The PJES is published twice a year. Its precursor is the Education Quarterly which was published between 1953 and 2015.

### **AIM AND SCOPE**

The Philippine Journal of Education Studies aims to advance scholarship on theoretical and applied studies on teaching and learning, assessment, education governance, learner support, teacher professional development, and education innovations.

The PJES publishes papers that systematically capture and analyze the Philippine experience relating to lifelong learning, teaching, education policies, programs, and systems. The PJES publications present original ideas and relevant insights that are well-informed by sound theory and methodology and insightful analyses. It also provides a venue for comparative education studies especially those that include the Philippines.

### **TYPES OF ARTICLES PUBLISHED**

As a scholarly publication, the PJES accepts submissions which fall under the following categories:

#### **1. Original Research Reports**

An original research report is written by those directly involved in the conduct of the research study. In the paper, the researchers describe their work in five main sections. It is also accompanied by an abstract, references cited, and tables/figures. Its main body should have the following parts: a) Introduction, b) Methods, c) Results, and d) Discussion and e) Conclusions. The introduction discusses the relevant literature, theoretical basis, framework and significance. The methodology describes the study's design, participants, instruments, procedures, data analysis, and data management. The results section presents the data and findings and addresses the research questions. The discussion section discusses the findings in relation to the theoretical literature and framework. Finally, the conclusions section states the generalizations, and the recommendations.

The Original Research Report may have 8,000 words excluding references, tables, and figures. The abstract word limit is 200 words. Format, references, and citations must follow the [APA 7th edition guidelines](#).

## 2. Theoretical Reviews

A theoretical review is a systematic analysis and synthesis of relevant literature about a key topic in education. It provides a comprehensive summary and critical analysis of the research literature and explicates the state of the research or field of study. The theoretical review should inform practice and discuss implications for education practice. It provides perspectives on where the field is heading and on resulting research spaces. The parts of the theoretical review are: a) Introduction, b) Method, c) Review and Critique of the Research Literature, and d) Conclusions and Recommendations. The introduction provides the bases and scope for the review. The method discusses the procedures followed. The review section presents the findings of the systematic review. The critique of the research literature discusses the generalizations, gaps, and trends in the literature. Finally, the conclusions and recommendations section provides a summary and opportunities for further research and program development.

It is strongly recommended that the theoretical review include a minimum sample of 50 primary research articles in its analysis. The theoretical review may have 10,000 words excluding references, tables, and figures. Its abstract should have a maximum of 200 words. Format, references, and citations must follow the [APA 7th edition guidelines](#).

## 3. Education Policy Papers

The Education Policy Paper is a research-based piece that focuses on a specific policy issue. It provides a summary of a prevailing policy environment that impacts on education and learners. The paper defines problems and issues in policy formulation and articulation based on current theoretical and/or implementation research. The commentary discusses justifications for policy review, revision, or development. The sections of the Education Policy Paper are: a) Introduction, b) Method, c) Policy Analysis, and d) Conclusions and Recommendations. The introduction specifies the objectives of the paper, the contexts in consideration, and problem or issues being addressed. The method presents the criteria for judging policy options. The policy analysis section presents the research basis for proposed policy actions such as review, revision, development, or termination. Finally, the conclusions and recommendations section provides a summary of the paper and the proposed actions for policy improvement.

An Education Policy Paper may have 8000 words excluding references, tables, and figures. Its abstract may have no more than 200 words. Format, references, and citations must follow the [APA 7th edition guidelines](#).

## THE PJES ETHICS STATEMENT

The PJES systematically undertakes steps to ensure that papers published comply with the strictest intellectual honesty and ethics guidelines for research and publications. However, the claims, information, or arguments in the published articles are the sole

responsibility of the author(s) and do not necessarily reflect the views of the members of the editorial board and the UP College of Education. It is the responsibility of the contributors to secure permission to reprint certain parts (e.g., illustrations, graphs) of copyrighted works. Articles already published in other journals should not be submitted for evaluation to the Philippine Journal of Education Studies. Additionally, contributors must not submit their articles for consideration while these are being evaluated for publication in another journal.

## **AUTHORS' DATA AVAILABILITY STATEMENT**

Authors are encouraged to provide access to data used in their research after it has been accepted for publication in the PJES. Below is the suggested statement for this purpose:

**“The data used in this paper are available upon written request addressed to the corresponding author(s) of the paper. This request will be evaluated by the author(s) before responding.”**

## **Peer Review Policy**

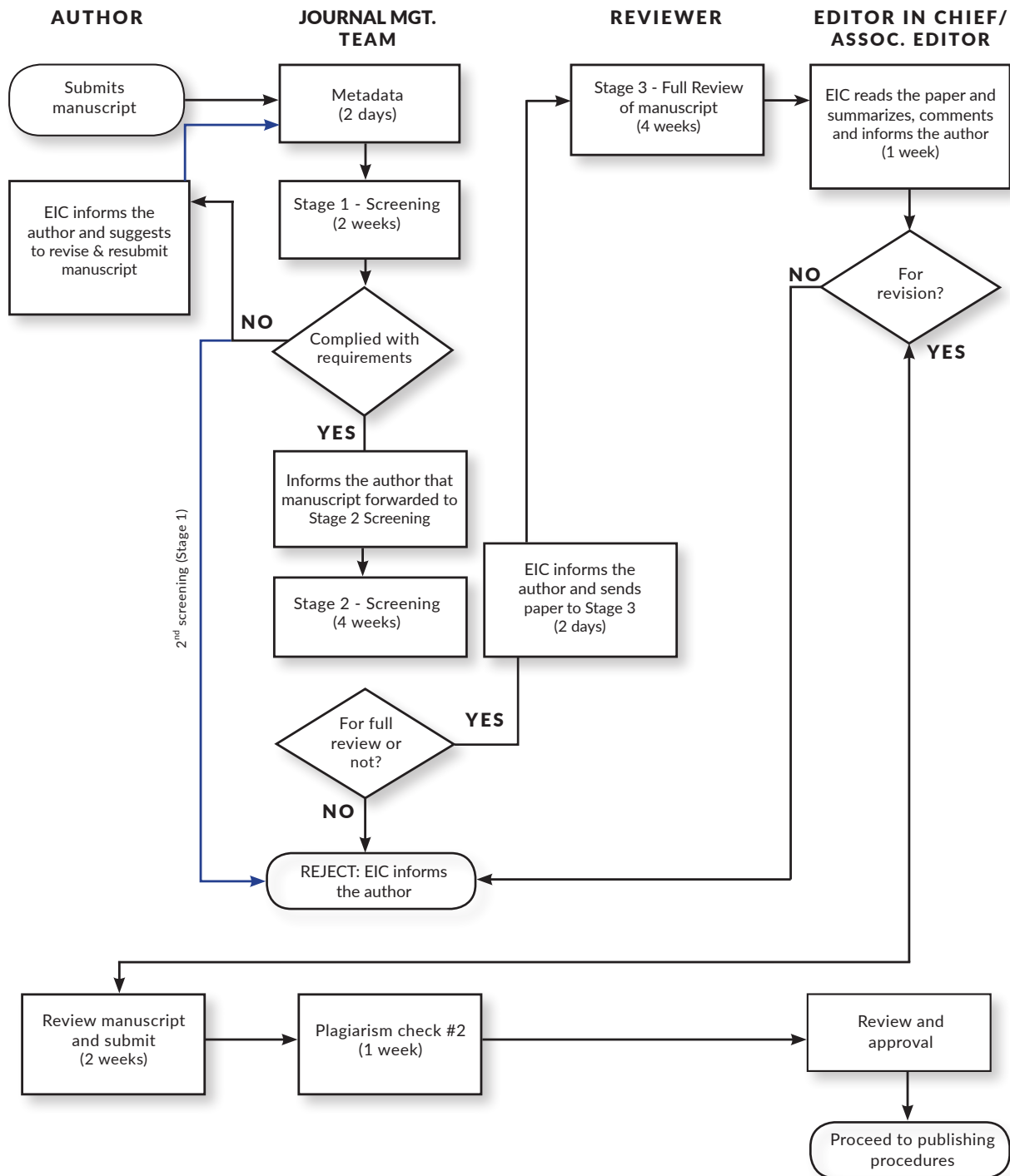
A three-stage system is employed to ensure a rigorous peer review process which starts with compliance with submission guidelines, initial screening and finally, a full review by at least 2 referees. All steps are undertaken after each article has been anonymized.

## **Peer Review Process**

1. Submitted articles will undergo a 3-stage screening and double-blind review system.
2. The complete process will take about 15-17 weeks. Authors are expected to be prompt in corresponding with the journal management team during this entire process.
3. Stage 1 will evaluate the submission for adherence to the guidelines of PJES as well as for similarities with other texts and plagiarism.
4. Stage 2 is initial screening which will determine the fitness of the article for peer review.
5. Stage 3 is the full-blown peer review. If there is disagreement between the reviewers, an additional peer will be requested to review the paper.
6. Submitted articles may be accepted, accepted pending revisions or rejected at any of these three stages. The decision of the reviewers will be accompanied by an explanation for the decision.
7. Authors of accepted articles will be asked to revise their articles based on the comments and suggestions of reviewers.

## PJES REVIEW PROCESS FLOWCHART

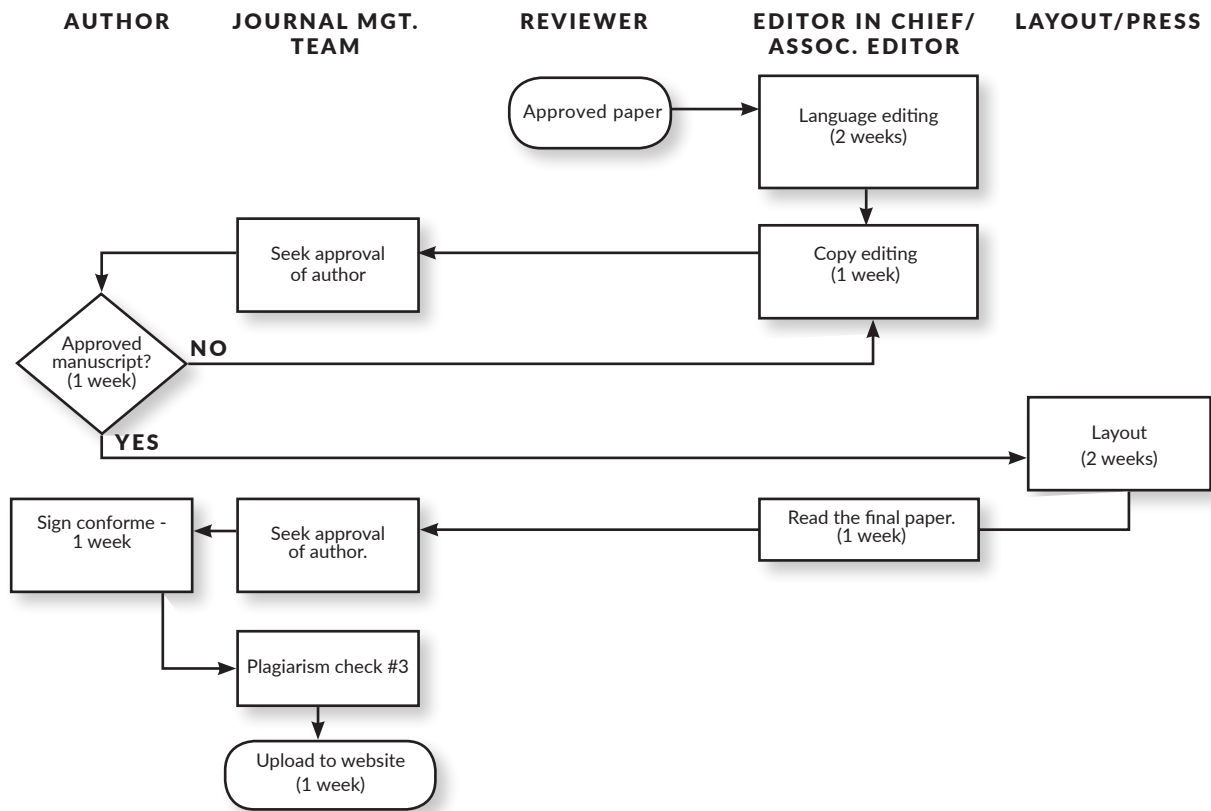
Approved by the RDPE Committee last 23 March 2022 Meeting



**NOTE:**  
**Stage 1 screening:** Fidelity checking to guidelines of pjes, plagiarism checking, secure commitment to publish in PJES, sign on intellectual honesty.  
**Stage 2 screening:** Initial review by editor/editor's rep/editorial board/educ but not connected to the paper.  
**Stage 3:** Full review by at least 2 referees.

## PUBLICATION PROCESS FLOWCHART

Approved by the RDPE Committee last 23 March 2022 Meeting



## SUBMISSION GUIDELINES

### Instructions for authors

Thank you for choosing to submit your manuscript to the PJES. These instructions will ensure that we have everything required, so your manuscript can smoothly move through peer review, production, and publication. Please take the time to read and follow them as closely as possible, as doing so will ensure that your manuscript matches the journal's requirements.

### Style Guidelines

1. The PJES publishes papers in English (US) and Filipino.
2. For the title, use bold Times New Roman, font size 12. Capitalize all proper nouns, and do not use a period at the end of the title.
3. The manuscript author(s) should have contributed substantially to the intellectual content of the paper, i.e., the conception, design, development, analysis, and critical writing. Once the manuscript is submitted, all co-authors are assumed to be accountable for their contributions and have agreed to the final version of the manuscript and to its submission to the PJES.
4. All headings should use Times New Roman, font size 12. Capitalize the first letter of proper nouns. To distinguish the levels of the headings, follow these guidelines:
  - a. First-level headings (e.g., Introduction, Conclusion) should be written in bold.
  - b. Second-level headings should be written in bold italics.
  - c. Third-level headings should be written in italics.
  - d. Fourth-level headings should be written in bold italics at the beginning of a paragraph. The text follows immediately after a colon (:).
  - e. Fifth-level headings should be in italics at the beginning of a paragraph. The text follows immediately after a colon (:).
5. Times New Roman, font size 12 with double spacing should be used for the abstract, acknowledgments, and main body of the article.
6. The abstract should be on a separate page and should have no more than 200 words. The PJES abstract is structured and should use the following sections/headings:
  - a. Introduction (brief conceptual bases, purpose and research aims, significance);
  - b. Methodology (design and key methods used);
  - c. Results (findings addressing the research aims), and
  - d. Conclusions.

7. Keywords help readers locate your article. Supply 5 keywords for your manuscript.
8. Referencing and citations, and the format of tables and figures, should follow the APA 7th edition guidelines. Use Times New roman, font size 12 for these as well.
9. The layout of the manuscript should be in a single column throughout the document.
10. Margins for all pages of the manuscript should be at least 2.5 cm. (1 inch).
11. There must be no content/text in the footers and headers except for page numbers.
12. Tables and figures following the APA 7th edition style guide should be appended at the end of the manuscript after the references. However, the placement or location of the tables and figures should be indicated in the manuscript by writing [INSERT TABLE/FIGURE X HERE].
13. Explicit permission for third-party content such as photographs, pictures, texts (i.e., stories/poems/songs), videos, and similar materials must be submitted together with the manuscript.
14. Funders and grant-giving institutions that underwrote the research/study should be reported in an acknowledgment portion. The following statement may be used therefor: "This work was supported by the [Funding Agency] under Grant [number xxxx]." Collaborators who gave permission for third-party content may likewise be cited in this section.
15. The PJES follows the formatting guidelines articulated in the American Psychological Association 7th Publication Manual for the manuscript, tables, figures, citations, and references of scientific and scholarly publications. For additional information, you may refer to: <https://apastyle.apa.org/>

### Article Submission

1. The PJES accepts three types of manuscripts. The scope and the description for each are found on this link: <https://educ.upd.edu.ph/journal-information/>.
2. A complete submission is comprised of the following:
  - a. A full manuscript with information about the authors
  - b. An anonymized manuscript which has redacted the names of the authors in the title page, text, citations, and references from the document
  - c. Compliance with the PJES permissions, ethics, and consent guidelines

3. One of the authors of the manuscript must agree to be designated as the corresponding author. The corresponding author is the person assigned to communicate with the PJES regarding the status of the manuscript. The following link contains more information about the role of the corresponding author: <https://tinyurl.com/y7w3asww>.
4. Manuscripts may be submitted using the following link: <https://forms.gle/RKpYrJcmSRXNeadL9>. All fields of the submission form must be answered unless they are not relevant, in which case the answer should be NA. The PJES does not accept hard-copy or paper submissions. If further assistance is needed regarding submissions, authors may send an email to: [educ.pjes.upd@up.edu.ph](mailto:educ.pjes.upd@up.edu.ph) for assistance or inquiries.

## OPEN CALL FOR PAPERS

The Philippine Journal of Education Studies (PJES) aims to advance scholarship on theoretical and applied studies on teaching and learning, assessment, education governance, learner support, teacher professional development, and innovations in education. The PJES publishes papers that systematically capture and analyze the Philippine experience relating to lifelong learning, teaching, education policies, programs, and systems. The PJES publications present original ideas and relevant insights that are well informed by theory, sound methodology, and insightful analyses. It also provides a venue for comparative education studies, especially those that include the Philippines.

As a scholarly publication, the PJES accepts original research reports, theoretical reviews, and education policy papers. More information can be found in the PJES Journal Information section. The Philippine Journal of Education Studies accepts submissions through [bit.ly/PJESSubmissionForm](https://bit.ly/PJESSubmissionForm).

For inquiries, you may email: [educ.pjes.upd@up.edu.ph](mailto:educ.pjes.upd@up.edu.ph).